

Tranquil Bar Ltd

Location:

1 Bear Hill, Alvechurch
Worcestershire
B48 7JX

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Covid-19 is a new illness that can affect your lungs and airways, and a virus called Coronavirus causes it. Symptoms can be mild, moderate, severe or fatal.

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> • Staff • Visitors to our premises • Cleaners • Contractors • Drivers • Vulnerable groups - Elderly, Pregnant workers, those with existing underlying health conditions • Anyone else who physically comes in contact with you in relation to your business 	<p>Hand Washing</p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place, and signage in place. • Stringent hand washing taking place. • See hand-washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels, if possible. • Staff encouraged to protect the skin by applying emollient cream regularly • Gel sanitisers in prominent positions both inside & outside areas of the premises 	<p>Staff will be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues - Follow "Catch it, Bin it, Kill it" and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>Encourage staff to report any problems at the earliest opportunity.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice</p> <p>Posters, leaflets and other materials are available and displayed.</p>			

		<p><u>Cleaning</u> Frequently cleaning and disinfecting objects and surfaces that are touched regularly, particularly in areas of high use such as door handles, light switches, tables & chairs using appropriate cleaning products and methods.</p> <p><u>Social Distancing</u> Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre or 1 metre guidance</p> <p>Taking steps to review work schedules including start & finish times/shift patterns. Best efforts to reduce number of staff on site at any one time. Also relocating workers to other tasks.</p> <p>Redesigning processes to ensure social distancing is in place.</p> <p>Ensuring sufficient rest breaks for staff.</p>	<p>Managers are to ensure that the necessary procedures are being adhered to and must carry out rigorous checks.</p> <p>Staff to be reminded on a daily basis of the importance of social distancing, inside the premises as well as the outside serving area.</p> <p>Management checks are to take place to ensure this all policies are adhered to.</p>			
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